

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
OCTOBER 25, 2011 5:00 PM**

MINUTES

Call to Order/Roll Call ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustee's Robertson, Zeien, Turner and Supervisor Murphy. Trustee Carlson will be joining the meeting shortly. Also present Clerk Schabacker and Hwy Commissioner Lee, Assessor Helnore is unable to attend tonight's meeting. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~~ A motion was made by Trustee Robertson to approve the minutes from the last regular township board meeting on October 11, 2011. The motion was 2nd by Trustee Zeien and passed with Trustees Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~~ there are no transfers.

Reports

Supervisors Report ~~ no report at this time.

Highway Commissioner's Report ~~ no report at this time.

Assessor's Report ~~ Assessor Helnore is not in attendance but did have a handout for the Board Members.

Clerk's Report ~~ Hometown Christmas 2011 Tree Decorating Contest will again be at the Community Building Complex this year. If the Township would like to participate the cost is \$30.00 and includes a live tree and stand. The Township would have to supply the lights and decorations and actually do the decorating themselves. After the contest the tree would be given to a needy family. Handouts were given to the board from the local University of Illinois Extension office with dates and times for Tele-Institutes free of charge to Government agencies.

Trustee's Report ~~ **Trustee Carlson**, nothing to report at this time. **Trustee Robertson**, nothing to report at this time. **Trustee Zeien**, nothing at this time. **Trustee Turner**, nothing at this time.

Unfinished Business ~~ **Acquisition of the Eagles Club**, Trustee Zeien made a motion to remove from the agenda the Acquisition of the Eagles Club the motion was 2nd by Trustee Robertson and passed with four ayes no nays and one absent on a voice vote.

Trustee Carlson joined the meeting at 5:15 pm.

Traffic Studies/Stop Signs/Weight Limits, Trustee Robertson made a motion to move public input up on the agenda so the public could have input and speak on the Traffic Studies topic the motion was 2nd by Trustee Zeien and passed with four ayes no nays and one absent on a voice vote. The individuals present tonight are concerned about the heavy truck traffic on Shaw Road due to the opening of a new batch plant at Business 20 and the Boone/Winnebago County line.

Legal ~~ nothing new to discuss under legal tonight.

New Business ~~ **Gary Kuhls-Auditor Report**, Auditor Gary Kuhls gave each Board Member a copy of the Audit prepared by his company and went over in detail all aspects of the Audit. After discussion by the Board Members Trustee Robertson made a motion to approve the Audit prepared by Gary Kuhls and Company with an addendum to note #1 on page 21 of the audit regarding Compensated Absences for the union employee's in the Assessor's office to make sure that it adheres to the Union Contract. The motion was 2nd by Trustee Carlson and passed with five ayes no nays with Trustee's Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Disposal of old office equipment, Assessor Helnore had asked to have this on the agenda but is not in attendance and did not explain to the Board prior to the meeting exactly what office equipment was to be disposed of nor the procedures for disposal. The board would like some clarification on this.

Treasurer's Report and Approval of Town Bills ~~ Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Zeien and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~~ Cathy Ward asked that the Township Board consider a donation to the Belvidere/Boone County Food Pantry.

Adjournment ~~ a motion was made by Trustee Robertson to adjourn the meeting at 6:15 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk